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**CONFIDENTIAL****8 MAR 1982**

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

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Director of Information Services

SUBJECT: OIS Weekly Report (24 February-2 March 1982) [REDACTED]

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Office of the Director of Information Services

\*The Director of Information Services and the Deputy General Counsel appeared before the Senate Select Committee on Intelligence on 24 February to testify concerning the new Executive order proposed to replace Executive Order 12065. A number of written questions resulted from the presentation. To coordinate the Information Security Oversight Office (ISOO) response to these questions, a Records Management Division (RMD) officer represented the Agency at a meeting with the Director, ISOO and Department of Defense (DOD) representatives. The same RMD officer also attended a meeting with two Office of General Counsel representatives at the Pentagon to negotiate changes to a DOD proposal concerning a new classification level to be included in the new Executive order for certain military information. RMD had previously prepared for the signature of the DCI a letter to the Director, Office of Management and Budget forwarding the Agency's comments on the latest proposed version of the Executive order. [REDACTED]

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On 25 February, the Director of Information Services accompanied by Chief, Classification Review Division visited the Department of State to discuss their view of the Liechty manuscript with Mr. John R. Burke, Deputy Assistant Secretary, Classification/Declassification Center (CDC), and Mr. Thomas Ainsworth, Director of Mandatory Review, CDC. Mr. Burke provided a memorandum summarizing the views of the Department which indicates a more conservative (and consistent) stance than that taken by the Agency. [REDACTED]

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Classification Review Division

CRD reviewed a total of 2,179 CIA documents (18,138 pages) and declassified 1 percent. An additional 33 non-CIA documents (437 pages), two Department of State galley proofs (555 pages) of the Foreign Relations of the United States (FRUS) series, five manuscripts (196 pages), and 19 miscellaneous documents (72 pages) were also reviewed. [REDACTED]

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\*The Records Declassification Division, National Archives and Records Service (NARS), plans to start the declassification review of 1950-54 Department of State records on 5 March. They will commence with documents concerning, respectively, Central America, and Korea, China, and Southeast Asia, assigning one team to each of the two major areas. State will provide one person to work with NARS. CRD plans to send a two-man team to NARS one day a week to review information of interest to the Agency. ☐

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\*Representatives from CRD, RMD, and Information Management Staff, DO, met with officials of the Department of State to discuss the problem of protecting CIA information that appears in the Department's records. Discussions centered on the permanent versus temporary status of Foreign Service records and the possibility of changing the status of earlier records to reduce the number which would require review. State did agree that the Agency could have complete access to the 1950-54 records and believed it would be better if we performed the review rather than State personnel since we are better qualified to recognize Agency equities. ☐

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On 25 February, Mr. Laurence Pickering, Director of the Office of Systematic Review, Department of State, provided his assurance that there was no further material to be reviewed for FRUS, Volume IX, 1952-54 (Near and Middle East). Accordingly, on the 26th, CRD gave Mr. Pickering the Agency's final clearance to publish. This completes the action on all volumes in the 1952-54 series except for the contentious Volume IV on Latin America, which the DO continues to believe should not be released. ☐

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Records Management Division

RMD processed eight new forms for the Office of the Comptroller which will be used by components in the submission of their budget requests. Discussions relating to the budget process are still taking place, so there may be additional changes in the forms before they are printed. ☐

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Two representatives from RMD attended the 23 February meeting of the Information Handling Committee's Micrographics Working Group. The main topic concerned updating the Intelligence Community standard for filming intelligence documents. ☐

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Regulations Control Division

RCD's workload of regulatory issuances was reduced from 128 to 123 active jobs during the past week representing the difference between those issuances published and newly initiated proposals. ☐

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Issuances of general interest in process this week include notices announcing the establishment of the Safety Staff in the Office of the

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Chief, RCD attended a meeting of the Directives Management Council (DMC) of the Information Resources Administration Councils on 24 February. A special presentation on Automating Directives was given by the Chief, Directives Management Staff, Department of State.

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Information and Privacy Division

A separate report is attached.

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Attachment:  
As stated

EXO/OIS: (3 Mar 1982)

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